

# On-Line Registration


## **NEW FAMILIES**

This option is intended for use by families who are new to the District. This means none of the students in the family are currently attending any of the schools in the district and none of the students have attended any of the schools in the district in the past.

Email address is required – there are several free providers (Gmail, Yahoo, Hotmail)

Go to: <https://sdm.sisk12.com/SD360>

Click on the Parent tab



Sedalia School District #200

Staff **Parent** Student

User Name:

Password:

[Register New Family](#)  [Forgot your parent password?](#)  [Login](#)

Click on Register New Family  
Select Language

Click Next if this option DOES apply to you.

Register New Family

This option is intended for use by families who are **new** to the district.

This means none of the students in the family are currently attending any of the schools in the district and none of the students have attended any of the schools in the district in the past.

← Previous   Next →   ✕ Cancel

Enter your email address and click next.

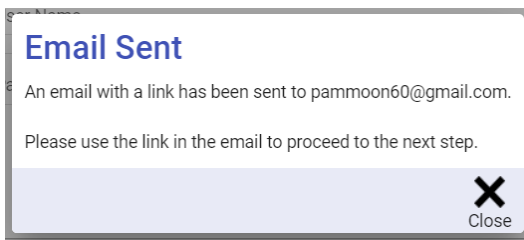
**Register New Family** Step 1 of 5

Please provide your email address, then select Next.

Email Address

← Previous   Next →   ✕ Cancel

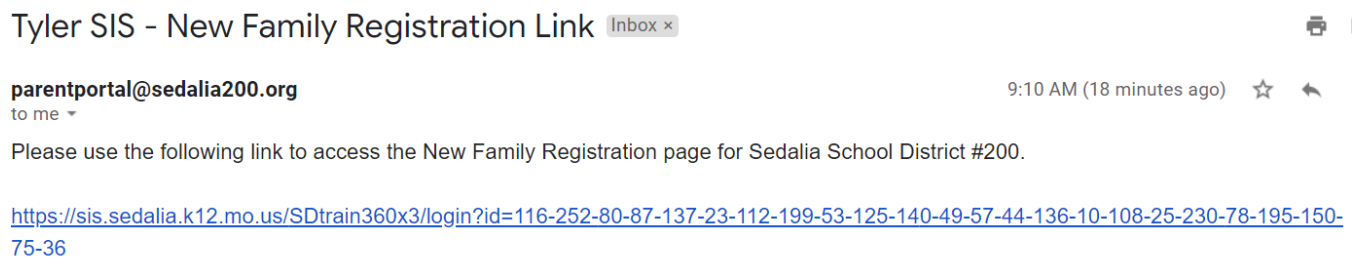
You will receive this message.



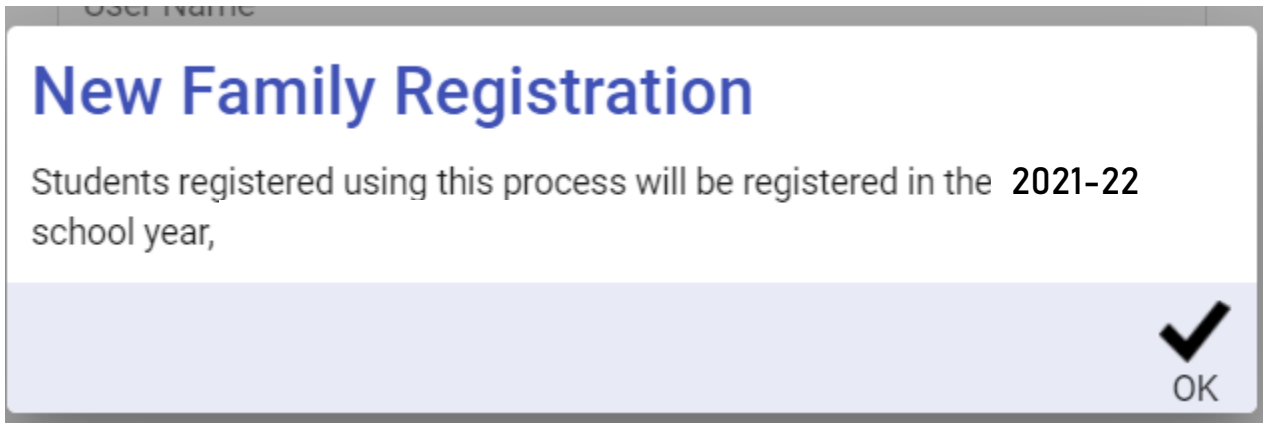
Click Close.

You will need to go to your email to obtain the link required to continue with the registration process. You can either click on the link or copy the link to the web browser.

This is what the email will look like.



Once you click the link, you will be taken back to the on-line registration page  
Click ok on the pop up box.



### **PLEASE USE PROPER CAPITALIZATION AND NO PUNCTUATION**

Complete the form New Family Registration – Step 2 of 5, click next.

Complete the form New Family Registration – Step 3 of 5, click next.

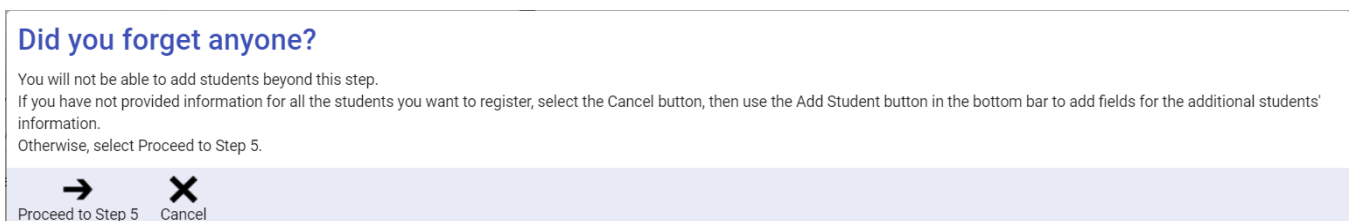
**\*\* Note:** The Preferred Mailing Address is for P O Box use only.

Complete the form New Family Registration – Step 4 of 5 – this is where you will add a student.

Once you have entered a student, if you have more students to enter, click Add Student in the lower left corner to add another student or if you are finished with adding students, click Next

When you click Next, you will be asked if you need to add more students. If you do, click Cancel and add the student(s).

If you do not, click Proceed to Step 5



Once you click Proceed to Step 5, you will be prompted to choose a password.  
Then click Save.

The Online Registration documents will display.  
The first section pertains to the household as a whole.

<a href="#">Edit</a>	Welcome	Incomplete
<a href="#">Edit</a>	Household Parents (System)	Incomplete
<a href="#">Edit</a>	Household Addresses (System)	Incomplete
<a href="#">Edit</a>	Student Information (System)	Incomplete
<a href="#">Edit</a>	Emergency Contacts (System)	Incomplete
<a href="#">Edit</a>	Non-resident Parents (System)	Incomplete

You will click on the edit link to the left to begin each document.  
To complete each document, make corrections, etc. as needed and check the box at the bottom of each page, then click next.

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

When you are on the page listing the students in your family, review and change what needs to be changed for each student in the list.

Once complete, click the box I have completed this form . . . . .  
Then click next to continue.

Continue with completing the documents, reviewing and making changes as needed.

Follow the same process for the remaining forms.

Should you click next and you receive an error warning in the lower right corner, you may click on it and the error for that page will display.

Errors were found. Please see details below.

[\[release the Sedalia School District #200 School District from any liability associated with the release of information\]](#): Fields marked with \* are required

← Previous    Return to List    Next    Form 26 of 40    1 Errors    Save    Start Over

On the last form, click on Return to List (there will not be a next to click on)

← Previous    Return to List    Next    Form 40 of 40

If you did not complete any of the forms, a box will appear at the bottom of the screen – you can scroll thru the list of forms to find those that are marked incomplete. Click on edit, complete the form.

<a href="#">Edit</a>	McKinney-Vento Survey	Incomplete
<a href="#">Edit</a>	Discipline Prior to Enrollment	Complete


Complete all forms, then they can be submitted to the schools.

Once all forms are complete, this will come up to which you will select OK.

## Forms Completed

All of the forms have been marked complete but changes can still be made if desired.

When you are satisfied with the information on all of the forms, select the Next button to proceed.

  
OK

Click Ok.

You may make changes at this time by click edit next to it.


When you are done, click Next.

You may click OK in the lower left corner of the congratulations box.

## Congratulations!

Your information has been submitted.

Everything will now be reviewed by the school district. If any changes need to be made, you will receive an email letting you know. Otherwise, you will receive an email telling you the forms have been accepted and the process is complete.

  
OK

You will be taken back to the log-in screen – you are done !!